

## **Annual Accounts of Sustainable Westbury on Trym (Suswot) 2011**

Accounts prepared by: Richard Bennett (Treasurer) 30 March 2012

Accounts audited by: Dr Jan Melichar

### **Treasurer's Report**

Sustainable Westbury on Trym (SusWot) operates through a series of projects. Some of these projects are directly run by SusWot out of its own funds or grants. In other cases SusWot manages funds on behalf of community initiatives. The consolidated accounts are summarised in Table 1. and show the overall financial position across all projects. The total balance has increased from £1009.69 at the beginning of the year to £1226.87 at year end. More detailed accounts of the separate projects are given in Table 2 and Table 3.

### **SusWot General (unrestricted) fund**

In 2011, SusWot considerably improved its financial position. At the beginning of the year, it held £256.61 in its unrestricted account. By the end of the year the unrestricted account held £782.18. There were three main contributors to this increase. Firstly when Sustainable Henleaze was wound up, its members kindly donated £263.79 to SusWot. Secondly the Tomato Project made a profit of £159.83. The aim of this project was to encourage as many people as possible to grow their own tomatoes by supplying low cost seedlings. Thirdly SusWot began selling local apple juice, honey and pumpkins at the Westbury monthly market. This made an additional £188.90. Other valuable income sources included pub quizzes and competitions.

Running costs remain low. The largest regular cost is that of £156.00 for room hire. The cost of this has been reduced by holding meetings at Northcote Scout Hall rather than at Westbury Academy. Other costs include £34.11 for general marketing and £20 for stalls at the Westbury Flower show.

### **Purchases**

SusWot has purchased a Gazebo for use at the Market and shows. With the assistance of a grant of £350, it has also purchased an A3 printer and laminator and printing materials to enable the publication of newsletters and posters. The grant was received from the Bristol City Council supported Henleaze, Stoke Bishop and Westbury on Trym Neighbourhood Partnership.

### **Market Fund**

The SusWot account is used to hold funds for the Westbury on Trym market. In April, the professional market manager resigned and management of the market was taken over by two SusWot members. Prior to this change, the manager took all stall income, but was responsible for marketing and other costs and paid £5.00 per stall to the Market Fund out of which £4.50 per stall was payable to Westbury Primary Care Centre for rent. The new market managers are responsible for the running of the market and the recording of income and expenditure but do not take a fee. All income and expenditure now passes through the Market Fund. At the end of the year, the Market balance was £348.69 compared with £180.79 at the beginning of the year.

### **The Lost Plot Fund**

The "Lost Plot" is a community initiative to recover an overgrown and unused allotment behind Stoke Lane shops in Westbury. SusWot was approached to assist with the project and to manage the funds. A grant of £596.00 was received from the Neighbourhood Partnership to clear the plot. At the end of the year £500.00 of this grant had been spent.

### **Return of Grants**

A number of grants received in 2010 were not fully spent. £327.53 from a Youth project and £244.76 for a sign were returned to the Neighbourhood Partnership

## Conclusions

The financial state of SusWot has improved substantially over the year. Unlike previous years, modest events can now be organised without the fear that a loss would bankrupt the organisation and expenditure can be made prior to the income to pay for it. This increased flexibility should help SusWot achieve its aims more easily in 2012.

I would like to thank the many supporters of Suswot who have donated money and assisted with fundraising. I would also like to thank the Neighbourhood Partnership for their grant funding.

Treasurer's signature and date:

Auditor's signature and date:

<b>Consolidated Accounts</b>	2011	2010
<b>Brought Forward</b>	<b>£1,009.69</b>	<b>£1,310.51</b>
<b>Income</b>		
Donations and voluntary membership subs	£322.69	£242.77
Fundraising	£181.24	£210.36
Fees and Tickets	£0.00	£512.76
Grants	£946.00	£1,005.00
Sales	£931.78	£0.00
Market	£678.00	£557.90
Interest	£0.00	£0.16
<b>Sub-total</b>	<b>£3,059.71</b>	<b>£2,528.95</b>
<b>Expenditure</b>		
Room hire	£156.00	£180.00
IT	£0.00	£44.02
Equipment	£467.98	£860.24
General Marketing	£78.11	£0.00
Cost of activities	£520.00	£1,200.30
Cost of Sales	£538.05	£0.00
Donations	£0.00	£30.00
Return of unspent grants	£572.29	£0.00
Market costs	£510.10	£515.21
<b>Sub-total</b>	<b>£2,842.53</b>	<b>£2,829.77</b>
<b>Income less expenditure</b>	<b>£217.18</b>	<b>-£300.82</b>
<b>Carried Forward</b>	<b>£1,226.87</b>	<b>£1,009.69</b>
<b>Fund allocations</b>		
General (Unrestricted)	£782.18	£256.61
Market	£348.69	£180.79
Lost Plot	£96.00	N/A
Other restricted funds	£0.00	£572.29
<b>Total</b>	<b>£1,226.87</b>	<b>£1,009.69</b>

Table 1: Consolidated Accounts

## General (unrestricted) fund

<b>Brought Forward</b>	<b>£256.61</b>	
<b>Income</b>		
Meeting Collections	£38.40	
Donations	£284.29	
Quizzes and Competitions	£135.50	
Bring and Take Stall	£45.74	
Tomato Project	£273.83	
Apple juice and other produce sales	£656.95	
Suswot Bag sales	£1.00	
<b>Sub-total</b>	<b>£1,435.71</b>	
<b>Expenditure</b>		
Room hire	£156.00	
Marketing Costs	£34.11 (excluding grant funded and Tomato project)	
Stall fees	£20.00 (excluding tomato project)	
Equipment	£117.98	
Tomato Project	£114.00	£159.83
Apple juice and other produce costs	£468.05	
<b>Sub-total</b>	<b>£910.14</b>	
<b>Carried Forward</b>	<b>£782.18</b>	

*Table 2: General Fund*

## Restricted Funds (grants)

	NP Youth	Sign	Marketing	Lost Plot	Total
<b>Brought Forward</b>	<b>£327.53</b>	<b>£244.76</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£572.29</b>
<b>Income</b>					
Grants			£350.00	£596.00	£946.00
<b>Sub-total</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£350.00</b>	<b>£596.00</b>	<b>£946.00</b>
<b>Expenditure</b>					
Return of unspent grants	£327.53	£244.76			£572.29
Printer and materials for marketing			£350.00		£350.00
Clearance of Lost Plot				£500.00	£500.00
<b>Sub-total</b>	<b>£327.53</b>	<b>£244.76</b>	<b>£350.00</b>	<b>£500.00</b>	<b>£1,422.29</b>
<b>Carried Forward</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£96.00</b>	<b>£96.00</b>

## Market

Note, this is a summary of the Market transactions as booked by the Suswot Treasurer. Some costs were subtracted from income prior to banking with the treasurer. For a full breakdown of income and expenditure see the records of the Market committee.

**Brought Forward** £180.79

### Income

Stall fees (less some expenses) £678.00

**Sub-total** £678.00

### Expenditure

Marketing Costs £221.80

Rent £258.30

Donations £30.00

**Sub-total** £510.10

**Carried Forward** £348.69

## Combined

	Total	Bank	Cash
<b>Brought Forward</b>	<b>£1,009.69</b>	<b>£1,009.69</b>	<b>£0.00</b>
Income	£3,059.71		
Expenditure	£2,842.53		
<b>Carried Forward</b>	<b>£1,226.87</b>	<b>£1,033.97</b>	<b>£192.90</b>

Table 3: Restricted Funds and combined